

**VILLAGE OF PORT LEYDEN
BOARD OF TRUSTEES**

Meeting Minutes
February 17, 2025

Call to Order

Mayor Collins called the regular meeting for the Board of Trustees of the Village of Port Leyden to order at 5:00 PM on February 17, 2025, with the pledge of allegiance/moment of silence.

Roll Call:

Meeting included the following board members:

Mayor Heather Collins, Trustee Deborah Belmont, Trustee Nicholas Byrne, Trustee Charles Kraeger Jr, Trustee Jennifer Samson, and Clerk/Treasurer Janice Dosztan

Guests: DPW Superintendent Marshall Mooney, Trevor Samson, and Nichole Kraeger

Sewer & Water Project Updates:

Mayor Collins gave the Village Board an update on the Sewer Project and Water Project from B&L.

**RESOLUTION #12-2025
APPROVE
NORTH COUNTRY CONTRACTING
PAYAPP #1**

Motion by Trustee Samson and seconded by Trustee Byrne to approve North Country Contracting Pay Application #1 for the Water Improvement Capital Project. Motion carried with 5 ayes and 0 nays.

Approval of Minutes:

Motion by Trustee Kraeger and seconded by Trustee Samson to accept January 20, 2025, monthly meeting minutes as amended. Motion carried with 5 ayes and 0 nays.

Approval of Vouchers:

Abstract #9 February –
 General - \$51,154.72
 Water - \$2,480.93
 Sewer - \$5,594.29

Motion by Trustee Belmont and seconded by Trustee Byrne to pay February's vouchers. Motion carried with 5 ayes and 0 nays.

Unfinished Business:

Mayor Collins informed the Board that the Prat Northam Foundation awarded the Village \$30,000.00 towards the Community Connections Grant for the proposed pavilion on the old dance hall and landscaping. (\$61,000.00 total)

Village of Port Leyden

Correspondence:

Dave Brown conducted the Fire Inspection at the Community Hall and gave a report on items that need to be repaired.

New Business:

The Village has updated its website; the new web address is villageofportleyden.org.

Mayor –

Clerk/Treasurer –

The clerk informed the Board that a budget workshop needs to be scheduled.

**RESOLUTION #3-2025
SCHEDULE
BUDGET WORKSHOP**

Motion by Trustee Samson and seconded by Trustee Kraeger to schedule a budget workshop for Thursday March 13, 2025, at 4:30 at the Village Clerks Office. Motion carried with 5 ayes and 0 nays.

The Tentative Budget Public Hearing will need to be held in the beginning of April with passing of the budget by the end of April.

Superintendent –

Discussion was held on the 2025 road work; Superintendent Mooney does not want to do any work this season due to the Water Improvement Capital Project taking place. During construction, roads and sidewalks will be dug up.

Superintendent Mooney informed the Board he would like to purchase equipment that would be more useful than what we currently have. He will get quotes and discuss further at the March meeting.

Fire Department Liaison –

No Report

Public Comment:

No Comments

Executive Session:

A motion was made by Trustee Samson and seconded by Trustee Kraeger to enter Executive Session at 6:10 to discuss a personnel matter.

A motion by Trustee Samson and seconded by Trustee Byrne to exit Executive Session at 6:30; no action taken.

The next regular meeting will be March 17, 2025, at 5:00 PM at the Town of Leyden Justice Building.

Adjournment:

6:30 PM - Motion by Trustee Kraeger, seconded by Trustee Byrne to adjourn the meeting. Motion carried with 5 ayes and 0 nays.

Minutes submitted by: _____
JD