

**VILLAGE OF PORT LEYDEN
BOARD OF TRUSTEES**

Meeting Minutes
June 17, 2024

Call to Order

Mayor Collins called the regular meeting for the Board of Trustees of the Village of Port Leyden to order at 6:00 PM on June 17, 2024, with the pledge of allegiance/moment of silence.

Roll Call:

Meeting included the following board members:

Mayor Heather Collins, Trustee Jennifer Samson, Trustee Deborah Belmont, Trustee Nicholas Byrne, Trustee Charles Kraeger Jr, and Clerk/Treasurer Janice Dosztan

Guests: DPW Superintendent Marshall Mooney, Larry Hoffert, Charity Hoffert, Beth Steria-Rush, James McCauley, David Morse, and Larry Walker

Sewer & Water Project Updates:

Mayor Collins gave the Village Board the update on the Sewer Project from B&L. She also reported the DEC inspection went well.

Approval of Minutes:

Motion by Trustee Kraeger and seconded by Trustee Samson to accept May 10, 2024, monthly meeting minutes as amended. Motion carried with 5 ayes and 0 nays.

Approval of Vouchers:

June—

General - \$23,329.68

Water - \$6,492.75

Sewer - \$16,331.53

Motion by Trustee Samson and seconded by Trustee Byrne to pay June's vouchers. Motion carried with 5 ayes and 0 nays.

Unfinished Business:

Clerk Dosztan forwarded both complaints received regarding clutter on Elm Street to Lewis County Codes for further action.

Discussion was held regarding Local Law #2-2022 Domestic Livestock & Domestic Animals. After reviewing the law, Attorney Gilbert believes the incorrect Law was filed with New York State. No action taken at this time.

Correspondence:

Mayor Collins reviewed the GIS Web Based Hosting Service Agreement with the Board; tabled until July's meeting.

New Business:

Discussion was held on charging a Water & Sewer assessment fee when a resident shuts their service off. Currently when a resident shuts their water service off, their bill is \$0.00. In the past, they would still pay an assessment fee of \$35.00/service. Clerk Dosztan spoke with Anthony Young from B&L, and he did indicate that it is common to charge an assessment fee when the service is shut off. Trustee Samson believes that we should implement a fee. Larry Hoffert asked what the purpose was for the assessment fee and believes if the resident has their service turned off, they should not be charged. Clerk Dosztan informed him that the assessment charge is used for upgrades/maintenance of the system. No action taken.

Mayor –

Mayor Collins informed the Board that the Community Connections Grant was submitted (\$60,000.00). Proposing to build a pavilion on the old dance hall and landscaping.

Clerk/Treasurer –

The Village Taxes were mailed on 6/1/2024.

Corresponding with the Village accountant to close the books for 2023-2024.

The clerk will be on vacation from June 29-July 5; Deputy Clerk Tracy Hoage will be covering while the clerk is gone.

Superintendent –

Discussion was held regarding the wastewater pump on canal street. Quotes were received for repairing the pump or replacing the pump.

W20 – repairing the pump \$22,875.00

W20 – replacing the pump \$26,825.00

Koester – replacing with a grinder pump \$34,379.00 (price includes install/servicing pump)

**RESOLUTION #41-2024
WASTEWATER PUMP
CANAL STREET**

Motion by Trustee Kraeger and seconded by Trustee Byrne to accept Koesters's quote to replace with a wastewater grinder pump on canal street for \$34,379.00. (Grant funding will be used if available). Motion carried with 5 ayes and 0 nays.

Marshall informed the Board that he ordered the flow meter for the wastewater treatment plant.

The John Deere broom was also purchased.

Marshall also informed the Board that the water leak on Pearl Street has been repaired.

Marshall also reviewed the installation of the playground equipment.

Marshall informed the Board that he received a complaint that there are no American flags on Elm Street.

Fire Department Liaison –

Larry Hoffert informed the Board that the Lemieux's donated a marquee to the Fire Department. They'd like to pour a cement pad and run new electric to the marquee before installation. He informed the Board that Virkler's would donate cement for the slab.

He also discussed the BBQ pit that they would like to install. The pit would be 8'x27'. Mayor Collins asked them to stake it out, so the Board can see where they propose to build it.

A brief discussion was held on the lease agreement between the Fire Department and Village. Tabled until both parties' attorneys meet.

Charity Hoffert asked the Board for the title to the 1989 Pumper as previously discussed.

Public Comment:

Beth Steria-Rush informed the Board of grants and training available.

Trustee Byrne will be contacting Chris Barboza and will take suggestions on where to place signage and the possibility of a walking trail to local businesses.

Larry Walker asked Mayor Collins who he could contact regarding the Water Grant the Village applied for. Mr. Walker is still unhappy that the Village has not installed meters and wants to express his concern. Mayor Collins informed him if the Village was awarded the grant, part of the project was installing meters. Mr. Walker was satisfied that part of the grant would include installation of meters.

The next regular meeting will be July 15, 2024, at 6:00 PM at the Town of Leyden Justice Building

Adjournment:

8:01 PM - Motion by Trustee Byrne, seconded by Trustee Samson to adjourn the meeting. Motion carried with 5 ayes and 0 nays.

Minutes submitted by: _____
JD