

**VILLAGE OF PORT LEYDEN
BOARD OF TRUSTEES**

Special Meeting Minutes
October 1, 2024

Call to Order

Mayor Collins called the special meeting for the Board of Trustees of the Village of Port Leyden to order at 4:30 PM on October 1, 2024.

Roll Call:

Meeting included the following board members:

Mayor Heather Collins, Trustee Jennifer Samson, Trustee Deborah Belmont, Trustee Nicholas Byrne, Trustee Charles Kraeger Jr, and Clerk/Treasurer Janice Dosztan

Guests: Jacob Yousey and Matt Cooper – Barton & Loguidice

Water Project:

Jacob Yousey reviewed the Emergency Water Project on N. Pearl Street

Replace the water main and services to ROW along N. Pearl Street from the hydrant on Shaver Road to Village line. Replace main and services to ROW along Shaver Road to Village line. (\$300,000.00 +/-)

B&L and Village met with DOH on 9/5/24. The DOH supports the emergency replacement due to many recent breaks and pressure issues.

The project can be reimbursed through EFC funding once awarded and the full replacement project is underway.

We will need the DOH approval of plans and specs prior to bidding.

Wetland Delineation is being completed to determine if a DEC permit is required.

BAN will need to be issued to cover project costs in the interim.

**RESOLUTION #60-2024
SIGN
BARTON & LOGUIDICE AGREEMENT**

Motion by Trustee Samson and seconded by Trustee Belmont to authorize Mayor Collins to sign the agreement with Barton & Loguidice. Motion carried with 4 ayes and 0 nays (Mayor Collins Abstained).

**RESOLUTION #61-2024
BOND ANTICIPATION
NOTE (BAN)**

Motion by Trustee Samson and seconded by Trustee Byrne to authorize Barton & Loguidice to solicit for a BAN. Motion carried with 5 ayes and 0 nays.

Sewer Project:

**RESOLUTION #62-2024
PER AGREEMENT
AMENDMENT**

Motion by Trustee Byrne and seconded by Trustee Kraeger to authorize Mayor Collins to sign the amendment to add EFC T&C for approval and reimbursement through grant fund. There is no cost or scope change. Motion carried with 4 ayes and 0 nays (Mayor Collins – Abstained).

Powis provided a Change Order for the additional work at the sewer plant. Quotes, drawings, and photos provided outlining issues and work that is required.

**RESOLUTION #63-2024
INCREASED BOND**

Motion by Trustee Byrne and seconded by Trustee Samson to authorize Mayor Collins to sign upon completion of the referendum period (30 days) of increased Bond. Motion carried with 4 ayes and 0 nays (Mayor Collins – Abstained).

**RESOLUTION #64-2024
BARTON & LOGUIDICE
AMENDMENT**

Motion by Trustee Byrne and seconded by Trustee Belmont to authorize Mayor Collins to sign the amendment for Barton & Loguidice for additional work associated with additional work at the sewer plant. Motion carried with 4 ayes and 0 nays (Mayor Collins – Abstained).

**RESOLUTION #65-2024
BOND RESOLUTION
INCREASE**

Motion by Trustee Byrne and seconded by Trustee Kraeger to authorize the Bond increase needed to cover costs of additional work at the sewer plant. Motion carried with 5 ayes and 0 nays.

Adjournment:

5:25 PM - Motion by Trustee Samson, seconded by Trustee Kraeger to adjourn the meeting. Motion carried with 5 ayes and 0 nays.

Minutes submitted by: _____
JD