

**VILLAGE OF PORT LEYDEN
BOARD OF TRUSTEES**

Meeting Minutes
October 21, 2024

Call to Order

Deputy Mayor Kraeger called the regular meeting for the Board of Trustees of the Village of Port Leyden to order at 6:00 PM on October 21, 2024, with the pledge of allegiance/moment of silence.

Roll Call:

Meeting included the following board members:

Trustee Jennifer Samson, Trustee Deborah Belmont, Trustee Nicholas Byrne, Trustee Charles Kraeger Jr, and Clerk/Treasurer Janice Dosztan (Mayor Heather Collins-absent)

Guests: DPW Superintendent Marshall Mooney, Lois Compo, Beth Rush, and James McCauley

Sewer & Water Project Updates:

Powis Excavating is back at the sewer plant. Discussion was held on concrete blocks or fencing around the ponds.

Clerk Dosztan accepted the \$500,000.00 BAN with Green County on 10/16/24 for the Water System Improvement Project on N. Pearl Street.

Green County – 3.96%

Community Bank – 5.060%

The loan documents were received by the clerk on 10/21/24 and are due back 10/28/24.

Approval of Minutes:

Motion by Trustee Samson and seconded by Trustee Byrne to accept September 16, 2024, monthly meeting minutes as amended. Motion carried with 4 ayes and 0 nays.

Motion by Trustee Samson and seconded by Trustee Byrne to accept October 1, 2024, special meeting minutes. Motion carried with 4 ayes and 0 nays.

Approval of Vouchers:

October–

General - \$33,845.10

Water - \$17,874.40

Sewer - \$40,338.91

Motion by Trustee Samson and seconded by Trustee Belmont to pay October vouchers. Motion carried with 4 ayes and 0 nays.

Unfinished Business:

Discussion was held on the Community Connection Grant. \$30,000.00 was awarded to the Village, the Village's portion is \$29,998.50. Seek additional funding for the Villages portion (Pratt Northern, NNYCCF) 1-2 board members are needed to work with Tug Hill for additional funding.

The 2025 Tax Exemption Form from Lewis County Real Property is due January 1, 2025.

Correspondence:

The Village Clerk received a letter from Jon's Auto (formerly Carl's Auto) requesting a letter of support to operate in the Village.

**RESOLUTION #66-2024
LETTER OF SUPPORT
JON'S AUTO**

Motion by Trustee Byrne and seconded by Trustee Samson to write a letter of support for Jon's Auto. Motion carried with 4 ayes and 0 nays.

New Business:

The Clerk opened the sealed bids –

Buell Fuels

	<u>Base</u>	<u>Differential Fluctuation</u>	<u>Net Price</u>	<u>Fixed Net Price</u>
Kerosene	\$2.4591	+.1500	2.6091	3.2995
Fuel Oil	\$2.1017	+.1500	2.2517	2.7915

Glider Oil Company

Kerosene		+.215	3.243	
Fuel Oil		+.215	2.536	

Christman Fuel Service

+.26 over rack
+.26 over rack

Mirabito Energy Products

Kerosene	\$2.8778	+.4500	3.3278	
Fuel Oil	\$2.2494	+.4500	2.6994	

**RESOLUTION #67-2024
ACCEPT BUELL FUEL
BIDS FOR 2024/2025 SEASON**

Motion by Trustee Belmont and seconded by Trustee Byrne to accept Buell Fuels fixed rate bids beginning 11/1/24-9/30/25. Motion carried with 4 ayes and 0 nays.

Mayor –

Further discussion was held on contacting a new attorney to represent the Village.

Clerk/Treasurer –

The Villages Annual Financial Report for 2023/2024 was filed on 9/29/24.

Superintendent –

The DPW has started fall leaf pick up.

Lead & cooper water testing was completed.

Discussion was held on requesting the county install a stop sign on S. Pearl Street intersection.

**RESOLUTION #68-2024
STOP SIGN
S. PEARL STREET**

Motion by Trustee Samson and seconded by Trustee Byrne to request a stop sign to be installed on S. Pearl Street. Motion carried with 4 ayes and 0 nays.

Marshall informed the Board that he will paint the new parking lines on E. Main Street as soon as he has availability.

Fire Department Liaison –

The storage unit was purchased and delivered.

The fire pits/wood will be stored behind the storage unit for the winter.

Public Comment:

Beth Rush informed the Board of grants and training available.

Trustee Byrne would like to pursue more programs/grants to help local businesses in our area.

A motion was made by Trustee Samson and seconded by Trustee Byrne to enter Executive Session at 7:00 to discuss a personnel matter.

A motion by Trustee Samson and seconded by Trustee Byrne to exit Executive Session at 7:15; no action taken.

The next regular meeting will be November 18, 2024, at 6:00 PM at the Town of Leyden Justice Building

Adjournment: 7:15 PM - Motion by Trustee Samson, seconded by Trustee Belmont to adjourn the meeting. Motion carried with 4 ayes and 0 nays.

Minutes submitted by: _____

JD