

**VILLAGE OF PORT LEYDEN  
BOARD OF TRUSTEES**

*Meeting Minutes*  
**December 16, 2024**

**Call to Order**

Trustee Kraeger called the regular meeting for the Board of Trustees of the Village of Port Leyden to order at 6:00 PM on December 16, 2024, with the pledge of allegiance/moment of silence.

**Roll Call:**

Meeting included the following board members:

Trustee Jennifer Samson, Trustee Deborah Belmont, Trustee Nicholas Byrne, Trustee Charles Kraeger Jr, and Clerk/Treasurer Janice Dosztan (Mayor Collins – Excused)

Guests: DPW Superintendent Marshall Mooney, Anthony Young, Jacob Yousey, James McCauley, Charity Hoffert, Larry Hoffert, Trevor Samson, Robert Farr, and Christine Healt

**Sewer & Water Project Updates:**

Anthony Young and Jacob Yousey gave the Village Board updates on the Water Project and Sewer Project.

They also reviewed Amendment No. 1 – Water System Improvements with the Village Board.

**RESOLUTION #78-2024  
WATER SYSTEM IMPROVEMENTS  
AMENDMENT NO. 1**

Motion by Trustee Byrne and seconded by Trustee Belmont to authorize Trustee Kreager to sign Amendment No. 1 – Water System Improvements. Motion carried with 3 ayes and 0 nays – Trustee Kreager Abstained.

**Approval of Minutes:**

Motion by Trustee Samson and seconded by Trustee Byrne to accept November 18, 2024, monthly meeting minutes as amended. Motion carried with 4 ayes and 0 nays.

**Approval of Vouchers:**

December –

General - \$14,383.54

Water - \$43,306.36

Sewer - \$22,891.55

Motion by Trustee Samson and seconded by Trustee Byrne to pay Decembers vouchers. Motion carried with 4 ayes and 0 nays.

**Unfinished Business:**

Discussion was held on the Community Connection Grant. \$30,000.00 was awarded to the Village, the Village's portion is \$29,998.50. Mayor Collins is working with Tug Hill for additional funding.

Mayor Collins and Trustee Belmont attended a traffic meeting on November 20, 2024. Discussion was held on available traffic studies to assist The Village in future traffic changes. DPW Superintendent Mooney will be participating in highway and traffic training to further his knowledge base in the coming year.

**New Business:**

Clerk Dosztan informed the Board that the 2025 Organizational Meeting needs to be scheduled.

**RESOLUTION #79-2024  
SCHEDULE 2025  
ORGANIZATIONAL MEETING**

Motion by Trustee Belmont and seconded by Trustee Byrne to schedule the 2025 Organizational Meeting on December 23, 2024, at 4:30 – Clerks Office. Motion carried with 4 ayes and 0 nays.

**Superintendent –**

North Pearl Street waterline work has begun.

DPW Superintendent Mooney informed the Board that a resident on Quarry St. has filled in the ditch on his property without putting in a culvert. He's concerned that in the Spring this will cause water to flood the road and cause erosion. Will consult with the Village Attorney to determine the best form of action.

**Fire Department Liaison –**

2025 bingo dates will be discussed/approved at the December 23, 2024, meeting.

Robert Farr informed the Village Board that the repairs on engine 3 were more than anticipated; the total cost will be \$3,879.34.

Discussion was held on the possibility of purchasing a fuel tank and discontinuing the gas cards. Currently only 2-3 members have pin numbers for the gas cards. Clerk Dosztan will contact Global and get a list of who has pin numbers and the procedure to add individuals.

**Public Comment:**

Christine Healt informed the Board of grants and training available.

The next regular meeting will be January 20, 2025, at 5:00 PM at the Town of Leyden Justice Building

**Adjournment:**

6:54 PM - Motion by Trustee Samson, seconded by Trustee Byrne to adjourn the meeting. Motion carried with 4 ayes and 0 nays.

Minutes submitted by: \_\_\_\_\_  
*JD*