

**VILLAGE OF PORT LEYDEN
BOARD OF TRUSTEES**

Meeting Minutes
August 18, 2025

Call to Order

Mayor Collins called the regular meeting for the Board of Trustees of the Village of Port Leyden to order at 5:00 PM on August 18, 2025, with the pledge of allegiance/moment of silence.

Roll Call:

The meeting included the following board members:

Mayor Heather Collins, Trustee Nicholas Byrne, Trustee Charles Kraeger Jr, Trustee Jennifer Samson, Trustee Deborah Belmont, and Clerk/Treasurer Janice Dosztan

Guests: DPW Superintendent Marshall Mooney, Charity Hoffert, Larry Hoffert, Jim McCauley, Danali Detrich, Lois Compo, Kevin Dailey, and Emmitt Smith

Sewer & Water Project Updates:

No Update

Approval of Minutes:

Motion by Trustee Samson and seconded by Trustee Kraeger to accept July 21, 2025, monthly meeting minutes as amended. Motion carried with 5 ayes and 0 nays.

Approval of Vouchers:

Abstract #3 August –
 General - \$57,361.12
 Water - \$6,252.12
 Sewer - \$12,027.37

Motion by Trustee Byrne and seconded by Trustee Belmont to pay August vouchers. Motion carried with 5 ayes and 0 nays.

Energen Renewables:

Emmett Smith spoke to the Board about supplying hydro electric services to the municipality and low-income households. The electric services would be supplied by the hydro located in Port Leyden. Mr. Smith indicated that they do not generate enough electricity to supply services to the entire village. They could offer 5%-25% discount on current electricity bills. There would be no obligation to use his services and if the hydro is offline, they would receive power from off the current grid. Mayor Collins asked Mr. Smith to send more information to us so we can have it reviewed by the Village attorney.

Unfinished Business:

Community Park Update – Mayor Collins has been in contact with Pratt Northam on the park progress. The advertisement for the pavilion bid will be advertised in the Lowville Journal and 1 day in the Watertown Daily Times.

The Village attorney is still reviewing the bond resolution for the \$50,000.00 loan for the equipment purchase.

Correspondence:

The Village received a complaint from a resident on the corner of Pearl Street regarding truckers using their “jake brakes”.

New Business:

No new business

Mayor –

No Report

Clerk/Treasurer –

Accountant requested the clerk request an extension on filing our AFR; approved.

Superintendent –

DPW Superintendent Mooney will request quotes for W/W flow meter calibration.

DPW Superintendent Mooney would like to re-list the equipment we have for sale on Auctions International; the Board approved.

Eggen pumped 75,000 gallons out at the waster water treatment plant.

The UV equipment is not working properly, possibly an electrical problem.

The lift pump on Canal Street has been installed and operating.

NCC completed the driveway repair on N. Pearl Street.

Mayor Collins asked if we could put signage up for winter parking; DPW Superintendent Mooney will order some signage.

Fire Department Liaison –

Clerk Dosztan informed the Village Board that she has contacted the Village Attorney regarding the Fire Tax on the Village Taxes.

The Fire Department informed the Board that there is a sink hole in front of the storage shed; DPW Superintendent Mooney will repair it.

Public Comment:

Denali Detrich informed the Board of grants and training available.

Kevin Dailey spoke to the Board about the Autism Walk with the Board. The event will take place September 6-7, 2025. There will be a walk, softball, and baseball games. The Village will need to receive a copy of the insurance for the event before it can take place.

Mr. Dailey also informed the Board that Barrett Paving would donate stone dust for the fields.

Lois Compo found a spot in the Village Park for her memorial bench for her late husband. She also asked if apple trees can be placed on both sides of the trail; this will be discussed further in the Spring.

Mayor Collins would also like new Welcome signs for the Village.

Next regular meeting will be held September 15, 2025, at 5:00 PM.

Adjournment:

6:30 PM - Motion by Trustee Samson, seconded by Trustee Kraeger to adjourn the meeting. Motion carried with 5 ayes and 0 nays.

Minutes submitted by: _____

JD