

**VILLAGE OF PORT LEYDEN  
BOARD OF TRUSTEES**

*Meeting Minutes*  
**March 16, 2026**

**Call to Order**

Deputy Mayor Kraeger called the regular meeting for the Board of Trustees of the Village of Port Leyden to order at 5:00 PM on March 16, 2026, with the pledge of allegiance/moment of silence.

**Roll Call:**

The meeting included the following board members:

Trustee Nicholas Byrne, Trustee Charles Kraeger Jr, Trustee Deborah Belmont, Trustee Jennifer Samson and Clerk/Treasurer Janice Dosztan (Mayor Heather Collins-excused)

Guests: DPW Superintendent Marshall Mooney, Jake Yousey, Anthony Young, Jerry Hurd, Heather Heard, Trevor Samson, Jim McCauley, Megan Krokowski, and Denali Dietrich

**Public Hearing Comprehensive Plan:**

Megan Krokowski – Lewis County Community Development Specialist reviewed the Village of Port Leyden’s Comprehensive Plan and asked for public comment.

Heather Hurd indicated it was a great idea and was pleased the Village was creating a Comprehensive Plan.

**Motion by Trustee Belmont to close the Public Hearing at 5:40 PM and second by Trustee Samson. Motion carried with 4 ayes and 0 nays.**

**Sewer & Water Project Updates:**

Jake Yousey – B & L gave the Board an update on the Sewer & Water Capital Project.

We are still waiting for approval of the plans for the Water System Improvement Capital Project.

Further discussion was held on the building over the screener to help with freezing at the sewer plant. DPW Superintendent Mooney is satisfied with the plans for the building.

**RESOLUTION #13-2026  
SCREENER BUILDING  
POWIS CONSTRUCTION**

Motion by Trustee Byrne and seconded by Trustee Belmont to approve Powis Construction to construct a building over the screener at the sewer plant. Motion carried with 4 ayes and 0 nays.

**Approval of Minutes:**

Motion by Trustee Samson and seconded by Trustee Byrne to accept February 16, 2026, monthly meeting minutes as amended. Motion carried with 4 ayes and 0 nays.

**Approval of Vouchers:**

Abstract #10 March –

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General - \$41,120.48  
Water - \$952.26  
Sewer - \$1,238.77  
Port Leyden Portal Capital Project - \$363,260.72  
Sewer Capital Project - \$237,091.21

Motion by Trustee Samson and seconded by Trustee Belmont to pay March's vouchers. Motion carried with 4 ayes and 0 nays.

**Unfinished Business:**

No unfinished business.

**Correspondence:**

Received notice from Pamela McCauley – Brickfront that she will be renewing her NYS Liquor License for 2 years.

**New Business:**

No new business

**Mayor –**

No report

**Clerk/Treasurer –**

Schedule Public Hearing for the 2026/2027 fiscal year budget.

**RESOLUTION #14-2026  
PUBLIC HEARING  
2026/2027 BUDGET**

Motion by Trustee Byrne and seconded by Trustee Belmont to schedule a Public Hearing for the 2026/2027 Budget on Monday April 20, 2026, at 5:00 PM. Motion carried with 4 ayes and 0 nays.

**Superintendent –**

Clerk Dosztan informed the Board that she received notice that the water school DPW Superintendent Mooney was attending was full and refunded our money.

DPW Superintendent Mooney discussed purchasing a new truck in the 2026/2027 fiscal year.

**Fire Department Liaison –**

The heater was repaired in the apparatus bay.

**Public Comment:**

Denali Detrich informed the Board of grants and training available.

Next regular meeting will be held April 20, 2026, at 5:00 PM.

**Adjournment:**

6:10 PM - Motion by Trustee Byrne, seconded by Trustee Samson to adjourn the meeting.

Motion carried with 4 ayes and 0 nays.

Minutes submitted by: \_\_\_\_\_

*JD*