

**VILLAGE OF PORT LEYDEN
BOARD OF TRUSTEES**

Meeting Minutes
January 2, 2024

Call to Order

Mayor Collins called the emergency meeting for the Board of Trustees of the Village of Port Leyden to order at 7:15 PM on January 2, 2024.

Roll Call:

Meeting included the following board members:

Mayor Heather Collins, Trustee Chuck Kraeger, Trustee Jennifer Samson, and Trustee Deborah Belmont

Guests: Janice Dosztan, Andrew Evans, Trevor Samson, and James McCauley

New Business:

Resolution #1-2024: Appoint Janice Dosztan as Clerk/Treasurer:

Motion by Trustee Kraeger and seconded by Trustee Belmont to appoint Janice Dosztan as the Village Clerk/Treasurer. All in favor.

Other Business:

Discussion was held regarding conducting an audit of financial records with the change of clerk/treasurer.

Resolution #2-2024: Accounting Audit:

Motion by Trustee Samson and seconded by Trustee Kraeger to conduct an audit of the financial records. All in favor.

Mayor Collins informed the Board that all of the DPW employees resigned affective 12/31/23. She has been in contact with Tim Hunt – Lewis County DOT and he has agreed to assist the village with plowing until we hire someone. She also has been in touch with the Department of Health and has secured 2 operators to assist with the daily water testing.

The next regular meeting will be January 15, 2024 at 6:00 PM at the Community Hall

Adjournment:

7:40 PM - Motion by Trustee Samson, seconded by Trustee Belmont to adjourn the meeting. All in favor.

Minutes submitted by: _____
JD