

**VILLAGE OF PORT LEYDEN
BOARD OF TRUSTEES**

Meeting Minutes
October 20, 2025

Call to Order

Deputy Mayor Kraeger called the regular meeting for the Board of Trustees of the Village of Port Leyden to order at 5:00 PM on October 20, 2025, with the pledge of allegiance/moment of silence.

Roll Call:

The meeting included the following board members:

Trustee Nicholas Byrne, Trustee Charles Kraeger Jr, Trustee Deborah Belmont, and Clerk/Treasurer Janice Dosztan (Mayor Heather Collins and Trustee Jennifer Samson excused)

Guests: DPW Superintendent Marshall Mooney, Danali Detrich, and Jim McCauley

Sewer & Water Project Updates:

Deputy Mayor Kraeger reviewed the update on the Sewer & Water Project provided by B&L.

DPW Superintendent Mooney is concerned with the influent screen at the sewer plant. Currently, it has been installed but hasn't been run and he feels there may be issues during the colder temperatures. He also informed the Village Board that the UV light is also not working 100%. The Village Board has agreed not to authorize payment on these 2 items until they are working 100% and the engineers and the DPW Superintendent are satisfied they are working properly.

Mayor Collins is still working with the Village attorney and towns regarding the IMA.

A Public Hearing needs to be held on the Community Development Block Grant for the Water Improvement Capital Project.

**RESOLUTION #40-2025
WATER IMPROVEMENT
CAPITAL PROJECT
COMMUNITY DEVELOPMENT BLOCK GRANT
PUBLIC HEARING**

Motion by Trustee Byrne and seconded by Trustee Belmont to schedule the Community Development Block Grant Hearing on Monday November 17, 2025, at 5:00 PM. Motion carried with 3 ayes and 0 nays.

Approval of Minutes:

Motion by Trustee Byrne and seconded by Trustee Belmont to accept September 15, 2025, monthly meeting minutes. Motion carried with 3 ayes and 0 nays.

Approval of Vouchers:

Abstract #5 October –

- General - \$96,490.18 (White’s Farm Equipment \$87,959.44–equip. purchase)
- Water - \$2,452.47
- Sewer - \$13,141.65
- Water Capital Project - \$29,944.20
- Waste Water Capital Project - \$321,210.40

Motion by Trustee Belmont and seconded by Trustee Byrne to pay October vouchers. Motion carried with 3 ayes and 0 nays.

Unfinished Business:

Community Park Update – Trustee Belmont informed the Village Board that the painting has been completed and the roof over the bathroom will be completed.

The Village received grant funding from Pratt Northam for the Community Park upgrades.

DPW Superintendent Mooney will reach out to several vendors on receiving quotes on a new heating/cooling system for the Community Hall.

Mayor Collins has been in communication with LC Codes Department and has filed an official complaint on the North Street property.

Correspondence:

Clerk Dosztan informed the Village Board that the 2026 Tax Exemption Questionnaire needs to be approved by 1/1/26.

Election day set up will take place November 3rd for elections on the 4th, once set up takes place no meetings can be held.

New Business:

The Clerk opened the sealed bids –

Buell Fuels

	<u>Base</u>	<u>Differential Fluctuation</u>	<u>Net Price</u>	<u>Fixed Net Price</u>
Kerosene	\$2.7210	+.1500	2.8710	3.2615
Fuel Oil	\$2.1910	+.1500	2.3410	2.7400

Mirabito Energy Products

Kerosene	\$3.0758	+.4500	3.5258
Fuel Oil	\$2.4676	+.4500	2.9176

**RESOLUTION #41-2025
ACCEPT BUELL FUEL
BIDS FOR 2025/2026 SEASON**

Motion by Trustee Belmont and seconded by Trustee Byrne to accept Buell Fuels fixed rate bids beginning 11/1/25-9/30/26. Motion carried with 3 ayes and 0 nays.

Mayor –

No Report

Clerk/Treasurer –

Annual Financial Report (AFR) has been filed with the NYS Comptrollers office.

Superintendent –

The Village received a check from Auctions International for \$10,100.00 for equipment sales.

Last day for leaf pickup will be November 5, 2025.

The culvert on Quarry Street has been installed.

Fire Department Liaison –

No Report

Public Comment:

Denali Detrich informed the Board of grants and training available.

Next regular meeting will be held November 17, 2025, following the Public Hearing at 5:00 PM.

Adjournment:

5:55 PM - Motion by Trustee Belmont, seconded by Trustee Byrne to adjourn the meeting. Motion carried with 3 ayes and 0 nays.

Minutes submitted by: _____

JD